

OLDS AND DISTRICT MUNICIPAL LIBRARY BYLAWS

SCHEDULES

Schedule A - Membership

1. The library shall issue borrower cards free of charge to all residents of Olds and surrounding allocated county patrons.
2. Other fees may be charged as follows:

Corporate/Nonprofit	\$35.00
Non-Resident	\$60.00
3. Borrower cards shall be valid for one year from date of issue.

Schedule B - Borrowing

1. The loan period shall be 3 weeks for all materials except the Library of Things, which shall be for 1 week.
2. There shall be no limit to the number of regularly circulating items borrowed.
3. Any circulating material that can be placed on the Parkland Regional Library courier system will be made available for interlibrary loan to any registered patron of the Parkland Library System. Some restrictions may apply for special items and equipment.
4. The library manager and staff shall be allowed discretion in setting such loan periods, and number of items lent under extenuating circumstances as deemed in the best interest of patron convenience and library collection maintenance.
5. The library manager may designate one or more amnesty periods annually, during which time all patrons will be encouraged to return overdue materials.

Schedule C - Penalties

1. Patrons who have email notifications set up, will be notified regarding overdue library materials. After the 4th notification overdue library materials will be assumed lost and the patron shall be charged total replacement cost of the items.
2. Penalties for overdue items shall be imposed at a rate of \$.25 per day, per item, with a two-day grace, to a maximum of the dollar value of the item. Penalties for Library of Things Items shall be \$1.00 per day, per item, with a two-day grace, to a maximum of the dollar value of the item. **Borrowing privileges will be suspended when the overdue fines have reached \$25.00 or more, and will be reinstated upon the return of the overdue items and the payment of the accumulated fines or a sufficient plan for repayment made with library staff.**
3. Abuse of borrowing privileges, causing disturbances on library premises, mutilation or destruction of library materials or premises, or other actions considered inappropriate by the Librarian, may result in withdrawal of membership or imposition of fines and penalties, or both, as provided for in the Libraries Act.
4. The replacement cost of damaged materials must be paid by the borrower. If an overdue item is considered lost, the patron must pay the replacement cost of the item.

Schedule D - Facility Rentals

1. Rental for the multi-purpose room available to Olds and district individuals and organizations is outlined in the OML Policy Manual.